

Position Description

Position: Sport4All Inclusion Coach

Reporting to: Sport4All State Manager

Position overview:

This role is responsible for working within a designated Council or area to connect local sporting clubs and schools with the Sport4All website and resources, then help them to complete the Sport4All training program and associated action plans. Building relationships with clubs and schools, supporting delivery and growing their confidence and skills to be more welcoming and inclusive of people with disability.

Role Targets:

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| <ul style="list-style-type: none">▪ Administration – 10% of role<ul style="list-style-type: none">- Non client related meetings- Learning and development (include Lifeworks) |
| <ul style="list-style-type: none">▪ Client delivery – 90% of role<ul style="list-style-type: none">- Includes connecting with clubs, schools, council teams, sporting organisations, service providers and other local stakeholders |

Key Contacts:

Internal

- Sport4All State Manager
- Sport4All Management Team

External

- [Council] lead contact
- [Council] representatives across related teams
- Local sporting clubs, associations and organisations
- Local schools and education representatives
- Local community service providers and other stakeholders

EGM Signature: _____

Employee's Signature: _____

Date: ____/____/____

Position Description

Program Planning and Strategy:

- Understand the S4A program goals and work towards achieving these with local council, sporting clubs and schools.
- Create a plan with the council on contacting and keeping connections with sporting clubs and schools.
- Set clear, measurable and achievable strategic goals in collaboration with local council and State Manager, maintaining accurate records and reviews.
- Establish employment goals in collaboration with State Manager

Stakeholder Engagement:

- Work with relevant council teams and contacts to engage clubs and schools with the Sport4All programs training and resources
- Provide council employees an opportunity to grow and learn about the difference between disability, accessibility, and inclusion and its relation to sport.
- Identify key state stakeholders and build relationships to support program success.

Program Implementation:

- Create linkages between sporting clubs and schools, as well as with other relevant organisations to achieve their inclusion goals.
- Check in, assess, and support Sports clubs, Schools, and organisations to create more inclusive sporting opportunities for people with disability.
- Support clubs and schools to deliver inclusive sports activities such as sessions and workshops.

- Assist council to understand the sporting needs of people with disability within the local community.
- Lead the planning and delivery of locally based Sport4All events
- Address any challenges or obstacles that may arise during implementation.

Monitoring and Evaluation:

- Maintain accurate program records, collecting and recording relevant data in alignment with national evaluation mechanisms to assess the program's impact and outcomes.

Advocacy and Communication:

- Promote the Sport4All program and educate community groups about how participating in sports can help people with disability.
- Share Sport4All and the opportunities for people with disability to participate in all aspects of sport with people from all groups within the community,